

DORR TOWNSHIP LIBRARY

BOARD OF TRUSTEES

MEETING

Dorr Township Library

Date: June 12, 2017

7:00 P.M.

MINUTES

Meeting was called to order at 7:05 pm by Rachel Vote, President.

Pledge of Allegiance: Was said.

Roll Call: Present- Rachel Vote, Barb Gibson, Sara Rydman, Kristi Lewis, Tara McMillen. **Absent-** Marcia Brock. Also, present Elyshia Schafer, Library Director. No visitors.

Approval of the Agenda: Gibson motioned to approve the agenda, seconded by Rydman. All yes, motion carried.

Approval of the Minutes: Motioned to approve the May 2016 Minutes by Gibson, seconded by McMillen. All yes, motion carried.

Treasurer's Report: Gibson motioned to receive and file the May 2017 Treasurer's report and current budget, seconded by Lewis. All yes, motion carried. Gibson motioned, seconded by Lewis, to pay the May 2017 credit card bills in the amount of \$197.22 (Citibank-final), \$328.56 (Chase-current), All yes, motion carried. Citibank credit card account is cancelled. Director Schafer and Karen Brower authorized users of Chase credit card.

Public Comment: None.

Director's Report: Schafer provided a report of information about library programming and events during the preceding month and upcoming events. She also provided reports on ongoing library functioning.

- Newsletter out through July 2017
- Summer Reading Program started today, June 12, 2017. 'Build a Better World' is program theme part of STEAM grant. Over 50 participants have signed up so far.

Kick off will be a 'Heavy Equipment Petting Zoo' on Saturday June 17, 2017 in library parking lot. Food and beverages will be served.

Donations received from patrons and local businesses. Thank you, cards, will be sent.

- Events leading up to the August 21st partial eclipse will conclude the summer programs. Glasses to view the eclipse received from NASA.
- Library refresh still in progress, some garage sale items available until Saturday.
- Facebook followers increased by 20. Total 1194.
- Library closed June 23 – 26, 2017. Staff to attend American Library Conference. Library will close for July 4, 2017 holiday.

Township Board Meeting: The next meeting is June 29, 2017. Vote, Lewis and Schafer will attend this meeting. Schafer and Rydman attended the May 25, 2017 meeting and provided introduction of new library director Schafer with summary of current events and programming.

Committee Reports: None.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Policy Manual Updates and Proposed Changes: Adopt “Library Mission and Objectives” with minor revisions. Continue with sections a through f for next meeting.
2. S.M.A.R.T. goal recommendation – Objective - Director will track Summer Reading Program participation including August Eclipse Program. Dorr library patrons and outside community members who sign up and complete Summer Reading Program will be tracked.

Adjournment: Vote motioned, Gibson seconded to adjourn at 7:49 pm. All yes.

Next regular meeting: July 10, 2017 7:00 p.m. at the library.

Submitted by Sara Rydman .